### Lincoln County Master Gardener Association Board Meeting Aug. 11<sup>th</sup>, 2025

### In person at the Extension office Zoom link below

Call to Order Kristi Kind
Announcements anyone
Approval of Minutes Emilia Lacy

Reports;

Financial Gary Dorris

Co-vp Julie Roth Carter, Laura Strom

Educational/Outreach Julie Roth Carter

OMGA Trish Riley

Program updtaes Stormi Dykes, Evie Smith Grant committee Herb Fredrickson, Tom Green

Plant Clinic Larry King Publicity Larry King

Demo gardens;

Lincoln City Kathy Burke, Terry DeJongh

South Beach Joan Crall, Steve Vogel

Waldport Carita Edson, Sandy Mathis, Shereen

Rowland

Updates on priorities;

Demo Gardens Mary Jane Bonelitz

Seed library Sharon Busby Website Larry King

Next board meeting Sept. 8<sup>th</sup>, 2025

#### Join Zoom Meeting

https://oregonstate.zoom.us/j/93707979088?pwd=K0yDZacvR5F3HYGVajGZ2KsdUhfSnC.1

Password: 684655

Phone Dial-In Information +1 971 247 1195 US (Portland)

Meeting ID: 937 0797 9088



# LINCOLN COUNTY MASTER GARDENER™ ASSOCIATION Board Meeting: Hybrid In-Person at OSU Extension Office August 11, 2025 at 10AM

#### **FINAL**

**Attendance** 

Board Members: Cathi Block, Kristi Kind, Mary Jane Bonelitz, Marlene Shapiro, Sharon Busby, Julie

Roth-Carter, Emilia Lacy, Gary Dorris, Trish Riley, Janice Smith

Board Absentees: Ann Geyer, Laura Strom, Evie Smith

Other Members: Stormi Dykes, Carita Edson, Joan Crall, Kathy Burke, Larry King, Jill Johnson, Anne

Irving, Herb Fredricksen, Tom Green, Dawn Henton, Ron Woodard, Julie Ericksen,

**Amy Shoulders** 

#### 1. Call to Order

President Kristi Kind called the meeting to order at 10:00 am.

#### 2. Announcements

President Cathi Block announced that while sorting through donated plant pots, she learned that Thompson's Sanitary Service is now accepting plastic tubs, buckets and rigid plant pots stamped #1, #2 and #5 in comingled recycling bins; the lids must be put in the trash bins. Plastic bottles with the same marks are accepted, but their screw tops must be attached to the bottles. Oregon's Recycling Modernization Act took effect in July 2025, which means that more items can be put in your recycling bin.

Cathi encouraged gardeners to load up on pots for the Plant Sale.

#### 3. Approval of Minutes

<u>Secretary Emilia Lacy made a motion to approve the July 14, 2025 meeting minutes. Sharon Busby seconded. Motion was approved.</u>

#### 4. Treasurer's Report/Financial Discussions

Financials and Balance Sheet as of July 11, 2025 are attached.

#### 5. Reports

**Co-Vice President: Julie Roth-Carter** 

Julie reported that the <u>August 1<sup>st</sup> Open House Tour of Gary Dorris' Garden</u> was a great success with 22 MGs and 2 Apprentices in attendance. Gary was applauded for his beautiful, productive garden and thanked for his inspiring innovations and creative garden design.

Julie reported that plans for the <u>Annual Members Picnic on September 13</u> are made. Sign-ups determine that the right amount of food will be provided by Pat e Mac's. Sign up. She will need help with setting-up starting around 10 or 10:30 a.m.; an email request will be sent. Mary Jane Bonelitz stated that recent emails did not mention that the picnic was a membership appreciation event. Julie will make changes.

Julie asked for input on Members Meetings for the remainder of 2025. There followed a discussion of various administration and committee time-lines and their impact on the remainder of 2025. Some of the discussion points included strategic plans; goal setting, 3-5 year strategic plans and budget projections for Demo Gardens; draft budgets; date of Apprentice graduation and MG

certification and re-certification; cookie exchange (December?); Board approval of the 2026 officer slate before Jan. Membership vote; date of proposed budget sent to Board; Board approval of preliminary budget prior to Membership vote; pre-planning meeting in preparation for a planning meeting at Members' Meeting, etc. Various solutions and completion dates were offered to conform with deadlines and by-laws. There was consensus agreement to Julie Roth-Carter's offering to form a committee to outline a schedule that fulfills the needs and requirements of the organization. Anyone interested in participating in the committee should contact Julie.

#### **Education and Outreach: Julie Roth-Carter**

Julie reported that Martha Mills is promoting demo gardens in Wave publications.

LCMGA is on KYAQ radio, 91.7 FM every Friday towards the end of the news hour at 12 p.m. and 4 p.m. Education and Outreach and Publicity have worked with KYAQ for months to develop the weekly segment.

#### **OMGA: Trish Riley**

Nothing to report.

#### **Program Updates: Stormi Dykes**

Stormi stated that there are 10 active Apprentices and one additional Apprentice completing the program from last year for a total of 11 Apprentices. Two from this year are planning to extend through 2026. Apprentice Project Presentations at South Beach Demo Garden are planning for an "Evening in the Garden" on September 19, 3:30 to 5:30 p.m. Stormi has yet to hear from Lincoln City and Waldport, and would like to have dates to promote the event ASAP. She is planning visits to South Beach and Waldport (August 13) and Lincoln City (August 27). Graduation and Recertification ceremonies are planned for November; time and place TBD. If MGs have photos for a slide show presentation for the event and are willing to share them with Stormi, please reach out. Also, members interested in helping with the event, please touch base with Stormi, as the hours will count toward Extension Office Support.

The reporting period for VRS ends on October 31 at 11:59 p.m. before midnight. Stormi has sent update emails to specific Apprentices, recertifying MGs, and those who haven't yet completed the Growing & Belonging requirement. She has sent congratulatory emails to those 13 members who have already met the criteria for recertification. If you need help meeting recertifying requirements, reach out well before Oct. 31 deadline, as it is hard to find direct and indirect hours at the end of the reporting year. She asks that you let her know by 5 p.m. Friday, Oct. 3 if you would like ideas for completing your recertification of graduation hours.

There was no newsletter in July, but there will be one in August. Deadline for August newsletter was the 10<sup>th</sup>, but will be extended through to August 12. Stormi will be in/out of office August 12 -15.

Extension Office will be closed Monday, September 1 or Labor Day.

Evie's office schedule: 8/14 - 8/17 vacation; 8/27 - 9/1 vacation; 9/6 - 9/30 work, followed by vacation.

**Grant Committee: Tom Green, Herb Fredrickson** 

No report.

**Plant Clinic: Larry King** 

Attachment: Plant Clinic Report for July 2025.pdf

Summer staffing has been good. Received an ok from May Jo Detwiler to use pre-recorded ECCO training videos. Worked with Terry DeJongh and Stormi to develop a use of pesticide/herbicide statement: "OSU Extension Service advocates a least toxic approach to horticultural control that will result in safe, effective management. If you do opt to use a pesticide/herbicide, please make sure that it is registered and can be legally used in Oregon for the specific purpose being considered. You should also carefully follow the directions on the pesticide/herbicide label as well as published OSU recommendations."

#### **Publicity: Larry King**

There have been updates to Instagram and X thanks to Mary Jane Bonelitz.

#### **Demo Gardens**

#### Lincoln City Demo Garden:

**Kathy Burke wrote:** "July and August have been very busy in the Lincoln City Demo Garden. We have held Garden Days every two weeks with 6-8 people working in the garden on those days. We have also been visited at those times by a number of drop-in visitors due to our advertised presence. We have also had several drop-in visitors asking questions about the garden because they were walking in the neighborhood.

There have been three additional garden tours provided by request for garden clubs from Depoe Bay, Coronado Shores and Otis is returning to see the changes in the garden following their previous visit.

The biggest project has been educational signage which has been developed and is being translated to Spanish by Evie. It should be posted in the garden this coming week. This includes maps and directions for a self-guided Sensory Garden tour. We will be contacting The Coast Today to advertise the availability of the tour.

We have reached out to Taft Elementary School to offer a sensory garden experience for students, teachers and staff. We will be reaching out to a day care in Depoe Bay to see if they would like to bring children to the garden.

We continued to harvest vegetables and herbs for the food bank including zucchini, yellow squash, patty pan squash, cucumbers, cabbage, green beans, peppers, cilantro, parsley, rosemary and sage. We have replanted with radishes, parsnips, broccoli, onions, and carrots. We are also planning for

our fall/ winter vegetable garden and starting seeds for that." Kathy added that Sea View Garden Club was given a tour of the demo garden.

#### **South Beach Demo Garden**

Joan Crall wrote: "A bed was planted with snap peas and green beans for the Food Share. The bed was covered with a row cover that had silver material woven in it to keep the birds away while the beans came up. The cloth did its job and was able to be removed after a couple of weeks. Ten pounds of garlic and five pounds of radish, cilantro was also taken to Food Share. We should have bush beans ready this month from the first crop that was planted.

The greenhouse portion of our building was cleaned out and completes the cleanup. We will need to stain the building and the arbor again this year.

The apprentice projects are coming along, with four of the five being started. The fifth project was waiting on one of the other projects to be installed, so I anticipate that will be completed in August.

The garden is full of pollinators and flowers, humming birds and dragon flies. Some of the beds against the college building were cleaned up a bit. We have one compost bin full of beautiful looking compost, that will be spread on the beds surrounding the garden."

Joan added that South Beach Demo Garden will be having an apple tasting on Sept. 26, through a class with OCCC.

#### **Waldport Demo Garden**

**Carita Edson** reports that the garden looks good. They have Garden Days every Wednesday from 11 - 1 p.m. and have 6 people participating. They have added additional soil to the raised beds due to settling. They have tomatoes, broccoli, zucchini, peppers, squash, beans and peas ready to ripen. Tom Green is growing "mega" peppers and has fixed the sagging main entrance gate. Sandy Mathis and Carita have planted clematis next to an arbor. Two apprentices are working on slug control with good results. The coordinators have set a date in August to showcase the apprentice projects.

#### 6. Updates on Priorities

#### **Demo Gardens: Mary Jane Bonelitz**

Mary Jane conveyed that the Demo Gardens Steering Committee meets regularly and is brainstorming to prioritize infrastructure with a focus on various aspects: standards; support; creating exhibits in the garden, i.e. pollinators; how MGs, Apprentices, etc. interact in garden environment; sustainability. The plan is to make a presentation in October.

#### Seed Library: Sharon Busby

Sharon introduced the committee: Amy Shoulders, Julie Ericksen and herself. Anne Irving volunteered to assist in the transition to the new team, and is not a committee member. Members have visited several nurseries to ask for donations and have had a good response. Anne visited nurseries and received assurances for future donations. She has received no new information or input from the Newport Public Library Director, and added that she is seeking information on the use of seed library forms, etc. Boxes of material and paraphernalia have been transferred from Laura Strom to Amy, the committee lead. The Committee was thanked for their initial work. They intend to submit a budget for 2026.

#### Website: Larry King

Attachment: Website Refresh Project.pdf

Larry delivered great news! The refreshed website will gradually replace the old one over a period of three days from Friday August 15 through Monday, August 18. The web address will remain the same: <a href="https://www.orcoastmga.org">https://www.orcoastmga.org</a>. Larry will be our new webmaster. Additions to the page updates on the attachment, include material from Wave publications and presentation calendar. When the new website is operational, he will send a message to the listsery.

#### 7. Next Board Meeting: Sept. 8, 2025

#### 8. Adjournment

President Kristi Kind adjourned the meeting at 11:25 a.m.

Submitted by: Emilia Lacy, LCMGA Secretary

#### Attachments:

August 11 25 Board Mtg Hybrid FINAL

Aug.11<sup>th</sup>, 2025 board meeting.pdf

BALJULy25.pdf; PL BudvsActJuly25.pdf; PLPrevYrCompJukly25.pdf

Plant Clinic Report for July 2025.pdf

Website Refresh Project.pdf

# LINCOLN COUNTY MASTER GARDENERS ASSOC Balance Sheet

As of July 31, 2025

Current Assets		Jul 31, 25
Checking/Savings         21,189.48           Reserve Accounts         21,189.48           CD-1st Security.7950         21,189.48           Saving Money Market 1st 7940         18,504.63           Savings - 1st Security B.7226         2,002.44           Total Reserve Accounts         41,696.75           Checking - 1st Security B.7226         11,740.18           Educational GH         360.00           Lincoln City Donation         120.00           Seed to Sup Donation         120.00           YachatsDemo Bed Rental         1,320.60           Total Checking/Savings         55,837.53           Accounts Receivable         -600.00           Accounts Receivable         -600.00           Total Accounts Receivable         -600.00           Other Current Assets         430.00           Total Other Current Assets         4,807.53           Fixed Assets         428.73           Total Fixed Assets         428.73           TOTAL ASSETS         55,236.26           LIABILITIES & EQUITY         1.00           Total Grants - Holding for Future Use         1.00           Total Other Current Liabilities         1.00           Total Current Liabilities         1.00           Total Othe	ASSETS	
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Total Liabilities         1.00           Equity         7,932.97           Retained Earnings         30,901.38           Net Income         6,400.91           Total Equity         55,235.26	Total Other Current Liabilities	1.00
Equity       17,932.97         Opening Balance Equity       30,901.38         Retained Earnings       6,400.91         Total Equity       55,235.26	Total Current Liabilities	1.00
Opening Balance Equity         17,932.97           Retained Earnings         30,901.38           Net Income         6,400.91           Total Equity         55,235.26	Total Liabilities	1.00
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TOTAL LIABILITIES & EQUITY 55,236.26	Total Equity	55,235.26
	TOTAL LIABILITIES & EQUITY	55,236.26

3:45 PM 08/10/25 **Accrual Basis** 

# LINCOLN COUNTY MASTER GARDENERS ASSOC Profit & Loss Prev Year Comparison January through July 2025

	Jan - Jul 25	Jan - Jul 24	\$ Change	% Change
Ordinary Income/Expense				
Income	105.00	110.00	-5.00	-4.6%
Contributions				
Dues	835.00 964.99	1,100.00 446.27	-265.00 518.72	-24.1% 116.2%
Interest Earned SE #1 SpringGardenSale Inc	964.99 17,002.50	446.27 17,018.00	-15.50	-0.1%
SE #3 FundRaisers Inc	0.00	0.00	0.00	0.0%
Total Income	18,907.49	18,674.27	233.22	1.3%
Expense				
SE #7 Seed Library	400.00		400.00	400.004
Grant SE #7 Seed Library - Other	100.00 -100.00	0.00 0.00	100.00 -100.00	100.0% -100.0%
Total SE #7 Seed Library	0.00	0.00	0.00	0.0%
•	0.00	0.00	0.00	0.070
MG Volunteer Support Volunteer Appreciation	30.00	0.00	30.00	100.0%
Field trips	629.50	0.00	629.50	100.0%
Total MG Volunteer Support	659.50	0.00	659.50	100.0%
Education and Outreach				
Spring Conference	55.28	0.00	55.28	100.0%
Education and Outreach - Other	217.80	161.06	56.74	35.2%
Total Education and Outreach	273.08	161.06	112.02	69.6%
Committees	400.54	000.05	404.74	50.00/
Hospitality	193.51	388.25	-194.74	-50.2%
Total Committees	193.51	388.25	-194.74	-50.2%
Reconciliation Discrepancies SE #5 Waldport Garden Setup	0.00	0.00	0.00	0.0%
Fence	0.00	1,950.95	-1,950.95	-100.0%
Hardware	0.00 0.00	142.56 554.00	-142.56 -554.00	-100.0% -100.0%
Soil Supplies	0.00	619.26	-619.26	-100.0%
SE #5 Waldport Garden Setup - Other	0.00	186.47	-186.47	-100.0%
Total SE #5 Waldport Garden Setup	0.00	3,453.24	-3,453.24	-100.0%
Awards				
Honorarium	0.00	-200.00	200.00	100.0%
Other Awards Awards - Other	0.00 400.00	157.95 0.00	-157.95 400.00	-100.0% 100.0%
Total Awards	400.00	-42.05	442.05	1,051.3%
Banking Fees	0.4.00	44.05	40.45	00.00/
Pay Pal Fees Square Card Fees	34.80 322.03	44.95 286.01	-10.15 36.02	-22.6% 12.6%
Banking Fees - Other	0.00	28.49	-28.49	-100.0%
Total Banking Fees	356.83		-2.62	-0.7%
Chapter Programs (Activ & Fd Tr	0.00	495.00	-495.00	-100.0%
Conferences & Meetings	0.00	592.71	-592.71	-100.0%
Dues OMGA	320.00	427.00	-107.00	-25.1%
Scholarships	272.25	2.22	0-0-0-0	400.001
MG Class Other Grants & Scholarships	250.00 0.00	0.00 100.00	250.00 -100.00	100.0% -100.0%
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Total Scholarships	250.00	100.00	150.00	150.0%
Insurance Liablity	382.00	331.00	51.00	15.4%

3:45 PM 08/10/25 **Accrual Basis** 

# LINCOLN COUNTY MASTER GARDENERS ASSOC Profit & Loss Prev Year Comparison January through July 2025

	Jan - Jul 25	Jan - Jul 24	\$ Change	% Change
LCMGA				
Supplies	0.00	40.50	-40.50	-100.0%
Total LCMGA	0.00	40.50	-40.50	-100.0%
Postage-general	66.65	68.00	-1.35	-2.0%
Printing-general	573.40	450.00	123.40	27.4%
PSP #1 MG Class /Apprentice Exp PSP #5 Waldport Garden	45.95	32.97	12.98	39.4%
Hospitality	0.00	161.86	-161.86	-100.0%
PSP #5 Waldport Garden - Other	1,314.99	229.45	1,085.54	473.1%
Total PSP #5 Waldport Garden	1,314.99	391.31	923.68	236.1%
PSP #6 SouthBeach				
Supplies	0.00	130.17	-130.17	-100.0%
Total PSP #6 SouthBeach	0.00	130.17	-130.17	-100.0%
PSP #7 LincolnCity				
Materials	175.12	78.57	96.55	122.9%
Carlson Awd	147.50	0.00	147.50	100.0%
Soil, Bark, Plants and Supplies	408.05	42.94	365.11	850.3%
Total PSP #7 LincolnCity	730.67	121.51	609.16	501.3%
PSP #10 Scholarship	4,000.00	5,000.00	-1,000.00	-20.0%
PSP #12 Youth Ed Exp	0.00	450.00	450.00	400.00/
SealRock GC		-159.96	159.96	100.0%
Total PSP #12 Youth Ed Exp	0.00	-159.96	159.96	100.0%
SE #1-SpringGardenSale				
Bank box	0.00	0.00	0.00	0.0%
Facility	0.00	1,162.50	-1,162.50	-100.0%
Supplies	1,911.25	1,740.23	171.02	9.8%
Space Rent	860.00	-250.00	1,110.00	444.0%
SE #1-SpringGardenSale - Other	125.52	0.00	125.52	100.0%
Total SE #1-SpringGardenSale	2,896.77	2,652.73	244.04	9.2%
Supplies, Bus	43.23	0.00	43.23	100.0%
Total Expense	12,506.58	14,992.89	-2,486.31	-16.6%
Net Ordinary Income	6,400.91	3,681.38	2,719.53	73.9%
Income	6,400.91	3,681.38	2,719.53	73.9%

3:42 PM 08/10/25 **Accrual Basis** 

## LINCOLN COUNTY MASTER GARDENERS ASSOC Profit & Loss Budget vs. Actual January through July 2025

	Jan - Jul 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income	105.00			
Contributions	105.00			
Dues	835.00	1,200.00	-365.00	69.6%
Interest Earned SE #1 SpringGardenSale Inc	964.99 17,002.50	1,000.00 19,496.00	-35.01 -2,493.50	96.5% 87.2%
SE #3 FundRaisers Inc	0.00	19,490.00	-2,495.50	07.270
Total Income	18,907.49	21,696.00	-2,788.51	87.1%
Expense				
SE #7 Seed Library				
Grant	100.00			
SE #7 Seed Library - Other	-100.00			
Total SE #7 Seed Library	0.00			
MG Volunteer Support				
Volunteer Appreciation Field trips	30.00 629.50	250.00 1,600.00	-220.00 -970.50	12.0% 39.3%
•		<u> </u>		
Total MG Volunteer Support	659.50	1,850.00	-1,190.50	35.6%
Education and Outreach	FF 00			
Spring Conference Education and Outreach - Other	55.28 217.80	2,456.00	-2,238.20	8.9%
Total Education and Outreach	273.08	2,456.00	-2,182.92	 11.1%
Committees				
Hospitality	193.51	700.00	-506.49	27.6%
Total Committees	193.51	700.00	-506.49	27.6%
Awards	400.00	500.00	-100.00	80.0%
Banking Fees				
Pay Pal Fees	34.80			
Square Card Fees	322.03			
Total Banking Fees	356.83			
Dues OMGA	320.00	300.00	20.00	106.7%
Scholarships MG Class	250.00	400.00	-150.00	62.5%
Total Scholarships	250.00	400.00	-150.00	62.5%
Historian	0.00	100.00	-100.00	0.0%
Insurance Liablity	382.00	350.00	32.00	109.1%
LCMGA Equipment	0.00	340.00	-340.00	0.0%
Total LCMGA	0.00	340.00	-340.00	0.0%
Library	0.00	150.00	-150.00	0.0%
Newsletter & Website	0.00	475.00	-475.00	0.0%
Postage-general	66.65	100.00	-33.35	66.7%
Printing-general	573.40	720.00	-146.60	79.6%
PSP #1 MG Class /Apprentice Exp	45.95	1,000.00	-954.05	4.6%
PSP #5 Waldport Garden	1,314.99	1,270.00	44.99	103.5%
PSP #6 SouthBeach	0.00	975.00	-975.00	0.0%

3:42 PM 08/10/25 **Accrual Basis** 

## LINCOLN COUNTY MASTER GARDENERS ASSOC Profit & Loss Budget vs. Actual January through July 2025

	Jan - Jul 25	Budget	\$ Over Budget	% of Budget
PSP #7 LincolnCity				
Materials	175.12			
Carlson Awd	147.50			
Soil, Bark, Plants and Supplies	408.05			
PSP #7 LincolnCity - Other	0.00	2,410.00	-2,410.00	0.0%
Total PSP #7 LincolnCity	730.67	2,410.00	-1,679.33	30.3%
PSP #10 Scholarship	4,000.00	4,000.00	0.00	100.0%
Roundtables	0.00	100.00	-100.00	0.0%
SE #1-SpringGardenSale				
Bank box	0.00			
Supplies	1,911.25			
Space Rent	860.00			
SE #1-SpringGardenSale - Other	125.52	3,500.00	-3,374.48	3.6%
Total SE #1-SpringGardenSale	2,896.77	3,500.00	-603.23	82.8%
Supplies, Bus	43.23			
Total Expense	12,506.58	21,696.00	-9,189.42	57.6%
Net Ordinary Income	6,400.91	0.00	6,400.91	100.0%
Net Income	6,400.91	0.00	6,400.91	100.0%

### Website Refresh Project

A lot was accomplished in May, including many hours developing a prototype, and a preview at the last Board Meeting

Here's the list of Project Elements and their dependencies and completions. Completed items are in green. Any stumbling blocks will be in red.

Prototyping				
Project Element	Description	Contingencies	Notes or Completion	
Initial Design	Look and Feel	None	Complete	
Initial Feedback	COPS and others	None	Complete (positive) Board meeting 5/12	
Decide about black header	Do we want the screen-space taken by the very top black header?	None	Due 6/9	
Ticketing/RSVP	Replace Eventbright with in-house implantation	Approval by Education and Outreach	Prototype Complete, awaiting concurrence	
Changes to BLOG	Would like to drop non-local blogging, use OSU blogs for general gardening. Make blog look like home page (colors)	Approval by COPS, Education Follow-through with OSU	Due 6/9 Prototype Complete. RSS needed from OSU (contact made, will follow up)	
Page Updates	Need Page Updates for: - Education & Outreach - All Three Gardens - Special Events - Seed Library - Saturday Market - Other Projects	None		
Member Resources	<ul> <li>Move pages from old site to new.</li> <li>Create Board information page(s)</li> <li>Create Plant Sale information page(s)</li> <li>Create Board information page(s)</li> <li>Create Plant Sale information page(s)</li> <li>Create Recertification Page (ask Stormi)</li> </ul>	Stormi must approve recertification page		

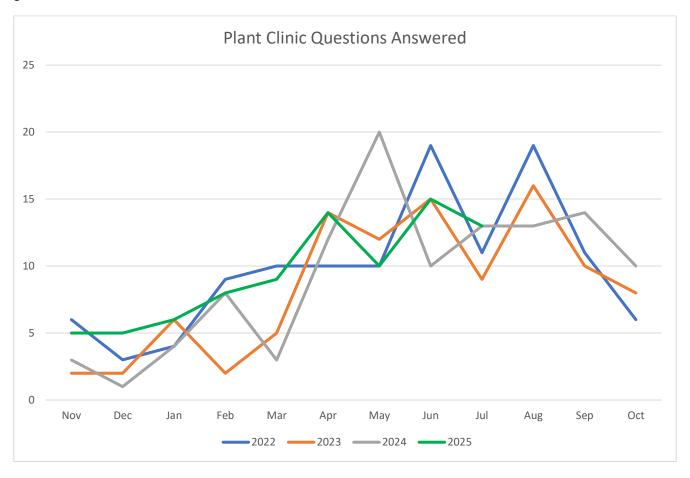
Release Final Prototype  Email System  Mailing List	Email to Listservs(s) to solicit feedback  Plugin for Forms  Replace Wix for MailChimp or	Page Updates must be complete. Links Checked None Okay from	Alee requires a
System	MailerLite	COPs, Education and Outreach	Also requires a download from Ann/Wix
	Design Completion/Conve	ersion Prep	
Project Element	Description	Contingencies	Notes or Completion
Finalize Design	Lock Design Down	Okay from COPs	
Obtain Internet Host	See where we can get the best value and service	Coordinate with Gary, make sure \$ is budget	
Get \$ Processor	Paypal or ? Are we satisfied with the interest rate, etc.	Coordinate with Gary	
Coordinate with Wix	Get Emails, Notify Wix, Transfer any miscellaneous documents	New Host Choosing of Mailing List System	
	Conversion		
Project Element	Description	Contingencies	Notes or Completion
Move DNS pointers	Direct Internet traffic to the new servers and new site		
Notify Wix of end date	Servers and new site		
Port Site from Staging Site to Permanent Site			

Best Regards,

Larry King

### Plant Clinic Report for July 2025

July this year, was exactly the same as last year (in terms of questions answered). This year's results are on the green line.



Besides the numbers, here's the work we did in June:

- Continued staffing of the Plant Clinic through the end of August.
- Got an okay from Mary Jo Detwiler to use prerecorded ECCO training videos (Thank you, Stormi).
   These are also great, short, reminder videos for people who haven't been in the clinic for a while.
- Worked with Terry DeJongh and Stormi to develop a "use of pesticide/herbicide statement" that might be used in plant clinic situations: "OSU Extension Service advocates a least-toxic approach to horticultural control that will result in safe, effective management. If you do opt to use a pesticide/herbicide, please make sure that it is registered and can be legally used in Oregon for the specific purpose being considered. You should also carefully follow the directions on the pesticide/herbicide label as well as published OSU recommendations."

Things we're currently working on:

• Staffing through the rest of the summer.

Best Regards, Larry King / Daniel Hutchison Plant Clinic Coordinators